**MnCCC Community Health Services User Group**

**PH-Doc** **System Enhancement/Change Request Form**

**Please email completed document to** **emily@mnccc.gov**

**Date of Request:** Click or tap to enter a date.

|  |  |
| --- | --- |
| **Who is Requesting?** | **Proposed Funding** |
| [ ] Agency Click to edit[ ] Neumo [ ] Committee Click to edit | [ ] Support hours |
| [ ] Participatory Click to edit |
| [ ] Enhancement Fund Monies  |
| [ ] Other Click to edit |
|

**Other comments/instructions/time frames:** Click to edit

**Contact Name:** Click to edit

**Phone:** Click to edit

**E-mail:**  Click to edit

[ ] Discussed at your agency [ ] Contacted PH-Doc Support for assistance

**Description of** **Requested Change/Enhancement** *Be specific. Include documentation and additional sheets, if necessary. List general description, fields to be included, requested options, sort orders, etc., as appropriate.*

Click to edit

**Reason** *Who will benefit? What is the purpose? What are the efficiencies?*

Click to edit

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**To Be Completed by MnCCC and Neumo**

|  |  |  |
| --- | --- | --- |
| MnCCC Received: Select | Date sent to Neumo: Select | Enhancement #: Click to edit |
| Mandated: [ ]  Yes [ ]  NoIf yes (select one)[ ] Not enhancing the system could result in a security risk to the users and/or agencies.[ ] State and Federal guidelines are/will not be met.[ ] Regulatory health requirements are a set of applicable laws, regulations, policies and procedures, standards, and the other rules issued by governments and regulatory bodies that healthcare organizations and providers must adhere to. [ ] Billing/claiming requirements are/will not be met.  |
| Priority Rank: [ ]  Low [ ]  High |
| Enhancement Committee Review Date: Select | Impact Rank for Participatory Request: | [ ] Minimal | [ ] Moderate | [ ] Substantial |
| Hours Estimate\* [ ] Tiny [ ] Small [ ] Medium [ ] High | [ ] Formal Hours Request Submitted |

\*Hours Estimate: **Tiny**: 1- 20 hrs **Small:** 20-80 hrs **Medium:** 80-150 hrs **High:** >150 hrs

*Updated July 2024*